



TENDER SUBMISSION C. V. WRITING SERVICES

WHAT WE DO:

- Equip estimating departments with Professional CV's for *tender submissions*.

THE BENEFIT:

- Staff representation via a Professional CV accurately showcases **relevant qualifications / experience** which will be allocated to fulfill contract requirements.

CLIENT / INDUSTRY AWARD CRITERIA :

- The intense scrutiny of CV's has become standard practice in the process of awarding tenders. Contractors that provide superior quality documentation in their *tender submissions* have that **distinctive edge**.

THE PROCESS :

- To ensure that human resource and estimating departments are not burdened with additional responsibility, CV Profs handles the procedure from start to finish directly with the relevant staff member. Weekly work in progress reports are submitted to ensure tender submission priorities are met. After final approval and submission the completed Professional CV is stored on our database. When changes are required in the future to accommodate varying criteria, the relevant division simply has to e-mail the information and we will update and re-submit the professional CV. This also ensures that we always have the latest information on our database.